



NITHI WATER AND SANITATION COMPANY LIMITED

All members of the Company

All Directors of the Company

Auditors of the Company – Auditor General

NOTICE OF THE (10TH) ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the (10th) Annual General Meeting of Nithi Water and Sanitation Company Limited will be held at Tredds Garden, Chuka on Wednesday, 9th October 2024 at 11.00 am to transact the following business: -

AGENDA

1. Constitution of the meeting

The Company Secretary to read the notice convening the meeting after determining if there was the requisite quorum

2. Chairman's Report

To receive the Chairman's Report

3. Managing Director's Report

To receive the Managing Director's Report

4. Adoption of the Chairman's and the Managing Director's Report To adopt the Chairman's and the Managing Director's Report

5. Report of the Auditors and Financial Statements for the year ended 30th June, 2023

To receive and consider the Company's Audited Financial Statements for the year ended 30th June, 2023 together with the chairman's, directors' and auditors' reports therein

6. Appointment and Remuneration of Auditors:

To note that the Auditor General shall continue in office as Auditors of the Company and to authorize the Directors to fix their remuneration in accordance with the provisions of Section 724 (1) of the Companies Act 2015

7. Election of Directors

- a) To note the retirement of the following directors in accordance with the Company's Memorandum and Articles of Association;
 - i. Director Gilbert Nkonge Ndiga who was nominated by Business/Manufacturing Community retires by rotation and is NOT eligible for re-election.
 - ii. Director Joseph Kilonzo Nthuri who was nominated by NGO's retires by rotation and is NOT eligible for re-election
- b) To receive and adopt the report of the selection committee
- c) To elect directors to fill the vacancies in the board arising from retirement of directors

8. Directors' Remuneration

To authorize the Board to fix the remuneration of the directors in accordance with the benchmarks and guidelines set in the Water Sector

9. Any other business

To transact any other business of the Annual General Meeting for which notice has been duly given to the Company Secretary 48 hours before the Annual General Meeting as required by the Companies Act 2015.

BY ORDER OF THE BOARD



FCS Richard K. Gikuhi, MBA, MKIM, HSC
Company Secretary
Nithi Water and Sanitation Company Limited,
P. O. Box 263 – 60400,
CHUKA

Dated: 12th September, 2024

- cc. The County Secretary – County Government of Tharaka Nithi
The Chief Executive Officer – Tana Water Works Development Agency
The Chief Executive Officer – Water Services Regulatory Board
The Managing Director – Nithi Water and Sanitation Company Limited

Notes:

A member entitled to attend and vote at the meeting and who is unable to attend is entitled to appoint a proxy to attend and vote on his behalf. A proxy need not be a member of the company. To be valid, the proxy form must be duly completed and signed by the member and must be received by the Company Secretary at the registered office of the company not later than 48 hours before the meeting or any adjournment thereof.

If the appointer is a corporation or a government office, the instrument appointing the proxy shall be given under its common seal or under the hand of an officer or duly authorized attorney of such corporation or government office. (Form of proxy is attached herewith)

If the appointer is a Corporation or a Government Office, the instrument appointing the proxy shall be given under its common seal or under the hand of an officer or duly authorized attorney of such Corporation or Government Office.

ATTACHMENTS

Proxy Form